



Thank you for your interest in helping adults on their learning journey.

Job Description:

Title: SAIL Learning Coach

Reports to: Literacy Services Coordinator

Bring the joy of learning to our communities by investing 1-2 hours a week coaching an adult learner. Adult learners come to the table with a lifetime of experiences and a variety of strengths and challenges. Your commitment to a learner gives them the opportunity to see themselves as successful. Learning is not always a fast process. We ask that you plan on investing a minimum of 4-6 months with your learner. We offer professional development, ongoing support and resources for you to take the first steps in a rewarding journey of discovery.

Qualifications: 18 + and literate with good command of the English language.

Patient person with a good sense of humour and a caring attitude.

Understands challenges adults have with low literacy skills.

Has transportation or technology required to connect with learner.

RCMP vulnerable sector check is required

Responsibilities: Attend basic orientation for new volunteers and workshops relevant to coaching.

Meets weekly with an adult learner to help them progress towards their learning goals.

Treats learners with respect as a mature and capable learning partner.

Maintains confidentiality and abides by guidelines.

Tracks time spent and progress.

Communicates regularly with the Literacy Services Coordinator.

Completes forms and progress reports in a timely manner.

To be a volunteer, it takes...

Generosity, a willingness to give your time to others

Understanding, because their lives might be very different from your own

Empathy, an ability to put yourself in someone else's shoes and feel what they must feel

Compassion, to truly care about making someone else's life better

Patience, because the process doesn't always go as smoothly as it might

Dedication, to stick with the project and see it through

You've shown these qualities and so much more, so thank you for all that you do.

**SAIL is funded in part and supported by Alberta Advanced Education
and is a member of the Community Adult Learning Program.**



Strathmore & Area Adult Inclusive Learning
Learning Coach Application Form

12/2019

PERSONAL INFORMATION

Name:	
Phone:	Alternative Phone:
Email:	

VOLUNTEER LOCATIONS

<input type="checkbox"/> Strathmore <input type="checkbox"/> Carseland <input type="checkbox"/> Gleichen <input type="checkbox"/> Rockyford <input type="checkbox"/> Hussar <input type="checkbox"/> Rosebud
Please explain your reason(s) for wanting to become a learning coach:
Please share any teaching, tutoring or mentoring experiences you may have had:

TUTORING PREFERENCE

Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> No Preference
Instructional Interests:	<input type="checkbox"/> Adult Literacy	<input type="checkbox"/> English Language Learning	<input type="checkbox"/> Math

AVAILABILITY – PLEASE CHECK DAYTIME AND/OR EVENING FOR EACH DAY

<input type="checkbox"/> Monday	<input type="checkbox"/> Day	<input type="checkbox"/> Eve	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Day	<input type="checkbox"/> Eve	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Day	<input type="checkbox"/> Eve
<input type="checkbox"/> Thursday	<input type="checkbox"/> Day	<input type="checkbox"/> Eve	<input type="checkbox"/> Friday	<input type="checkbox"/> Day	<input type="checkbox"/> Eve	<input type="checkbox"/> Saturday	<input type="checkbox"/> Day	<input type="checkbox"/> Eve
Are you eligible to volunteer in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No								
Resume and 2 references attached to this application: <input type="checkbox"/>								
Signature:						Date:		

Submit applications to the SAIL Coordinator at learn@strathmorelibrary.ca

All volunteers will be required to complete a criminal record check prior to volunteering with SAIL.

Thank you for your interest in our volunteer program!